Monthly Timesheet

Employee: _____

Time Period: _____ Hourly Wage: _____

Supervisor: _____ Overtime Wage: _____

Date	Start Time	End Time	Regular Hours	Overtime Hours	Vacation/Sick Hours	**Total Hours**

Total Regular Hrs:	
Total Overtime Hrs:	
Total Pay:	

_____

Employee Signature Date

_____

Supervisor Signature Date